

CHILD DETAILS

Name: <Child name>

Address: <Child address>

Date of birth: <Child DOB>

OFFENCE DETAILS

An infringement notice was issued against you for the following offence<Offences>

Charge Number: <Charge>

Description: <Charge description>

Date: <Offence date>

Location: <Offence location>

Do you want a Magistrate to decide if you are guilty of the offence? Yes / No

(If you answer 'Yes', the Registrar will not be able to deal with your fine. Instead, a summons will be sent to you and you will have to come to court on another day.)

Do you agree the fine for the offence was <Amount>and <Amount> is still unpaid? Yes / No

If you disagree that you owe the amount/s shown above, use this section of the form to tell the court about the payments you have made.

Amount: _____

When: _____

Where: _____

Do you have any other unpaid infringement notices? Yes / No

Do you have a payment plan for other penalty/infringement notices? Yes / No

If 'Yes', please give details including payment details below:

ABOUT THE PEOPLE WHO ARE SUPPORTING YOU

Your answers to these questions may help the Registrar at the court decide whether to reduce or cancel your fine.

Is there an adult with you today? Yes / No

If 'Yes', who? _____

Do you have a lawyer assisting you today? Yes / No

If 'Yes', who? _____

Are there any Child Protection or Youth Justice orders about you? Yes / No

If 'Yes', please provide details:

Who do you live with? (i.e. Parents, Other Family, Alone, Other)

Does your parent/guardian or other adult family member know that you have this fine? Yes / No

If 'Yes', who? _____

Have your parents/guardian or any other person offered to help you pay this fine? Yes / No

If 'Yes', who? _____

If your parents/guardian or other person help you pay this fine, would you:

(Tick all that apply)

Pay back the money at a later time	
Do household chores or other work to make up the money	
Give up pocket money or give up something else to make up for the money	
Make an arrangement with the person who paid by agreeing to: (Give details below)	
None of the above	

Do you go to School / TAFE / Other? Yes / No

If 'Yes', What course / year / level:

ABOUT YOUR FINANCES

This section helps the registrar at the court to decide if you can afford to pay all or some of your fine.

Do you get money from:

Employment / a job Yes / No

If 'Yes', is the job casual / part time / full time? _____

Centrelink Yes / No

If 'Yes, is the allowance: Youth / Carer / Other? _____

Pocket money Yes / No

If 'Yes', How much do you usually get paid?

\$ _____ per week, fortnight, month (please circle)

If you support yourself or help to support yourself, use this section of the form to show your bills or expenses.

WEEKLY EXPENSES

Rent / board \$ _____

Rates /electricity / gas bills \$ _____

Food expenses \$ _____

Application to cancel or reduce your fine

Phone & Internet bills	\$	_____
Travel (fuel, public transport fares)	\$	_____
Clothing / Shoes	\$	_____
Medicines / Medical costs	\$	_____
Child Support / Maintenance	\$	_____
Loan repayments	\$	_____
Other expenses (give details below)	\$	_____
TOTAL WEEKLY EXPENSES		\$ _____

If you have money in an account, give the details here:

Name of bank/building society/credit union: _____

Current balance: \$ _____

If you have any other money available to you write down the amount: \$ _____

If you owe money (like a loan or debt) write down who you owe and how much:

I owe \$ _____ to _____

I owe \$ _____ to _____

If you own a car or motor bike or any other personal property, write down what you own and how much it is worth:

Details: _____ Value: \$ _____

Details: _____ Value: \$ _____

Details: _____ Value: \$ _____

Use this section of the form to write down any reasons why you cannot pay the fine:

Please sign your name here: _____

<Child's name>

Date: _____

Write down the name of any person who helped you fill in this form and their relationship to you (for example: parent, youth worker, lawyer)
