

**FORM 3**

**WITNESS SUMMONS**

Court Ref:

To the witness:   
*[name]* Gender:

Address:

**DETAILS OF THE CASE:**

Name of the child:

Type of hearing:  Charges   
*[brief description]*

Other   
*[specify]*

Name of informant/applicant:

Agency and address:

Email address:

Telephone:

**WHAT YOU HAVE TO DO**

You must bring this summons with you and

come to court to give evidence in the proceeding;

come to court to give evidence and also produce at the hearing the following documents or things that are in your possession or control *[specify documents of things]*

produce at the hearing the following documents or things that are in your possession or control *[specify documents or things]*

You may produce this summons and the documents or things referred to above to the Registrar of

the Children's Court at   
*[venue]* by hand, by post or by electronic

communication, in any case so that the registrar receives them not later than 2 days before the date on which you are required to attend.

If you are required to give evidence, you **must** attend at the hearing.

If you have any objections to giving evidence or producing documents you **must** come to court and magistrate or judge will determine whether you are required to give evidence or produce documents.

**WHERE YOU MUST GO**

The Children's Court at:   
*[address]*

Telephone:

When:			
Time:	Day:	Month:	Year:
Issued at:			

Date:    
\*Registrar/\*Judge/\*Magistrate

\*Summons filed by:   
*[identify party if any]*

\* Delete if not applicable