Request to Inspect Subpoenaed Material Electronically

Child’s Name: Click or tap here to enter text.

Case Number: Click or tap here to enter text.

Hearing Date: Click or tap here to enter text.

Requester Name: Click or tap here to enter text.

Relationship to Case: Click or tap here to enter text.

Email address: Click or tap here to enter text.

Date: Click or tap here to enter text.

Electronic Access undertaking

**I HEREBY UNDERTAKE** that I will not copy, print or cause to be distributed any document or thing to which I am granted electronic access, unless otherwise permitted by order of the Court.

Signature: Click or tap here to enter text.

Material sought to be viewed electronically

|  |  |
| --- | --- |
| Document produced by  | Released by Magistrate on |
| Click or tap here to enter text. | Click or tap to enter a date. |
| Click or tap here to enter text. | Click or tap to enter a date. |
| Click or tap here to enter text. | Click or tap to enter a date. |
| Click or tap here to enter text. | Click or tap to enter a date. |

**This form should be completed and emailed to** **melbourneregistry@courts.vic.gov.au**

The Registry will email the legal representatives a link to view the requested documents online. The link will be password protected and will expire after 24 hours. If you require longer access for any reason, please discuss this with registry at the time of filing this request. Alternatively, file a further request to inspect. Please note that the link will only be available to the person named on this form. The link will not work if forwarded to another person. For example, if a solicitor firm wishes to arrange access for a briefed barrister, the above name & email must be that of the barrister requiring access.

If you have any questions in relation to the filing of this form, contact the Registry on the above email.